

Board of School Directors Meeting
“Students Are the Center of the Decision Making Process”
May 1, 2014

COMMUNICATIONS:

- A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:
1. Groundbreaking Ceremony for New Freedom Area Elementary School, Tuesday, May 6, 6:00 P.M.
 2. Freedom Area High School Student of the Month Awards for April 2014 **(Administrative Report)**
 3. Congratulations to Freedom Area High School Student Kristian Skogsholm, Recipient of the Eagle Scout Award – Letter of Congratulations Was Sent from the Board of School Directors and Superintendent
 4. Receipt of Letter from Beaver County Career & Technology Center Indicating Six Freedom Area High School Students Acquired Perfect Attendance for a 120 Day Period Beginning September 16, 2013 and Ending April 15, 2014:
 - Maura Evans
 - Nicholas Gianella
 - Alexander Howland
 - Eric Makray
 - Rachael Mogielski
 - Christopher Then

COMMUNICATIONS (CONT'D):

- B. Invitation:
1. 36th Annual Graduation Ceremonies of the Beaver County Career & Technology Center, Thursday, May 22, 12:30 P.M., Community College of Beaver County "Golden Dome"
 2. New Horizon Class of 2014 Graduation Ceremony, Friday, May 23, 1:00 P.M., New Horizon School (One Freedom Area Graduate)
 3. Circle of Scholars Dinner, Wednesday, June 4, 6:30 P.M., Franzees & Javy's, Ambridge
 4. Freedom Area High School Class of 2014 Graduation Ceremony, Thursday, June 5, 7:00 P.M.
 5. Borough of Freedom for District Participation in the May 2014 Memorial Day Parade, Commences at 9:30 A.M.
 6. Borough of Conway for District Participation in the May 2014 Memorial Day Parade, Commences at 11:30 A.M.
- C. Other:
1. **5-1-14:** Voting Ballots to be Cast for Beaver Valley Intermediate Unit Board of School Directors (Three Year Term Beginning July 1, 2014, thru June 30, 2017) – Return Ballots to Board Secretary at End of Meeting of May 6, 2014 (**Handout**)
 2. **June 2014 School Board Meetings to be Held on June 12 and June 19**
- D. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

Note in Minutes:

- E. **5-1-14:** Approved District 2014-2015 School Calendar (**Handout**)
- F. **5-1-14:** Important Dates for End-of-Year High School/District Activities (**Handout**)
- *Principal's Reception – Wednesday, May 21, 7:00 P.M.**
- *High School Spring Concert – Wednesday, May 28, 7:00 P.M.**

PUBLIC/COMMUNITY RELATIONS:

(Formal Request – 10 Minutes / Informal Request – 5 Minutes)

- A. Open

MINUTES:

- A. Approve Minutes of April 3 and April 8, 2014

ACTION AGENDA:

• **COMMUNICATIONS:**

- A. Accept Donation of an Art & School Announcement Display System from the Middle School PTSA
- B. Approve "Big Red" Marching Band Participation in the Freedom and Conway Boroughs May 2014 Memorial Day Parades

• **EDUCATION:**

- A. Approve Released Time According to Act 48:

STUDENTS AND STAFF TRAVEL:

1. **Other:**

- a. **Confirm:** Margie Anderson, School Nurse/Conway Elementary 4th Grade Students, Basic Aid Training Skills Day, April 28, Big Knob Elementary School, No Cost to District (Paid by PTA)
 - b. Accelerated Reader Reward Incentive Field Trip to Baden Bowl, May 6, No Cost to District (FAEA Grant):
 - i. Lisa Moore, Middle School 6th Grade Teacher
 - ii. Cindy Zeigler, Middle School 6th Grade Teacher
 - c. Aaron Fitzpatrick, High School English Teacher/Yearbook Sponsor, Spring Yearbook Workshop, May 6, Neshannock High School, Cost Substitute (Will Use School Van)
- B. **Confirm:** Approve FMLA, According to Policy, for John Capehart, Conway Elementary 3rd Grade Teacher, Effective April 22 thru April 27, 2014

• **OPERATIONS:**

- A. Approve Release Time, According to Policy, for Dawn Fronius, Food Service Director, to Attend the 2014 Pennsylvania PrimeroEdge User Group Meeting, May 5, DoubleTree Hotel-Monroeville, Cost Mileage Plus Tolls

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy)
- B. May Budget Transfers
- C. Resolution for ESB Bank Signature Authorization
- D. Free/Reduced Lunch Report as of _____, 2014 – **District at _____%**

ENCLOSURES (CONT'D):

- E. In/Out Migration Report as of April 2014 – District at _____ (___ from March 2014; ___ from Third Day Enrollment)
- F. **Cyber/Charter School Enrollment as of _____, 2014 – Current Projected Annual Cost for 2013-2014 School Year \$_____; ___ Cyber/Charter Students, ___ Brick and Mortar Students – Total No. of Students - ___**
- G. BVIU School Board Notes for April 23, 2014 Meeting

SUPERINTENDENT'S REPORT:

- A. **5-1-14:** Presentation by Students Who Attended Field Trip to France on April 18 thru April 25, 2014
- B. **5-1-14:** Presentation by High School Robotics Team
- C. **5-1-14:** Pittsburgh Business Times School Ranking Report
- D. Approve Release Time, According to Policy, for Superintendent to Attend the Following for 2014-2015 School Year:
 - 1. PASA Board of Governors' Meetings, Harrisburg, Cost Lodging Plus Meals
 - 2. Administrative Meetings, BVIU, Cost Mileage
- E. Approve Release Time, According to Policy, for Principals' Administrative Meetings for 2014-2015 School Year, BVIU, Cost Mileage:
 - 1. Tim Dadich, High School Principal
 - 2. Frank Hernandez, High School Assistant Principal
 - 3. Darlene Corris, Middle School Principal
 - 4. Rich Edder, Conway/Big Knob Elementary Principal

LEGISLATION:

Open

FINANCE:

- A. Approve Bills in the Amount of \$_____ (Second Check Run for April 2014)
- B. Approve Bills in the Amount of \$_____ (First Check Run for May 2014)
- C. Approve Third Capital Improve Check Run for April 2014 - \$_____
- D. Approve Primary Center Construction Payments in the Amount of \$_____; as Approved by VEBH Architects and S. P. Smith Construction (Details Enclosed)

FINANCE (CONT'D):

- E. Approve March and April 2014 Treasurer's Reports
- F. Approve April 2014 Cafeteria Report
- G. Approve Proposed Final 2014-2015 Budget (**Presentation 5-1-14**)
- H. Approve May Budget Transfers (**Enclosure**)
- I. Approve Resolution for ESB Bank Signature Authorization (**Signatures Required**) (**Enclosure**)
- J. Approve Release Time, According to Policy, for Noriene Plate, Business Manager, to Attend:
 - 1. Monthly 2014-2015 Beaver County Business Managers' Meetings and 2014-2015 West Central PASBO Meetings (Costs According to Policy)
 - 2. PASBO 2014 Transportation Conference, October 16-17, Grantville, PA (Costs According to Policy)
- K. Approve Release Time, According to Policy, for the Following to Attend PASBO 60th Annual Conference, March 10-13, 2015, Hershey Lodge and Convention Center (Costs According to Policy):
 - 1. Wanda Murray, Accounts Payable Coordinator
 - 2. Linda Eldridge, Payroll Coordinator
- L. Approve Release Time, According to Policy, for Wanda Murray, Accounts Payable Coordinator, Attendance at 2014-2015 Beaver County Joint Purchasing Meetings Usually Held at BVIU, Cost Mileage
- M. Approve Release Time, According to Policy, for Linda Eldridge, Payroll Coordinator, Attendance at 2014-2015 PSERS Meetings Usually Held at BVIU, Cost Mileage
- N. Approve _____ as Board Treasurer Effective July 1, 2014, thru June 30, 2015, According to Section 404 of the School Code (Non-Paid Position)
- O. Approve Non-Contractual Salary Increases for 2014-2015 School Year
- P. Approve Petition for Confirmation of Distribution of Monies Collected by the Beaver County Tax Claim Bureau from the Repository for Unsold Properties
- Q. Approve the 2014-2015 Child Nutrition Program Sponsor Agreement With the BVIU for the Operation of the Cafeteria at New Horizon School
- R. Approve All Sports and Voluntary Student Accident Insurance for 2014-2015 School Year, Total Cost \$13,250 (No Increase from Previous Year)

EDUCATION:

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Special Education:**

- a. IEP Writer Enhancements and Progress Monitoring Changes, May 27, IU3-Homestead, Cost Substitute Plus Mileage:
 - i. Jennifer Glover, Middle School Special Education Teacher
 - ii. Shanda Wyatt, Middle School Special Education Teacher
- b. Barb Willis, Middle School Autistic Support Teacher, National Autism Conference, August 4-7, Penn State University-State College, Cost \$175 Registration Fee, Lodging, Meals, Mileage

STUDENTS AND STAFF TRAVEL:

1. **Other:**

- a. Big Knob Elementary 3rd Grade Instructional Staff/Students, Field Trip to Carnegie Science Center-Pittsburgh, May 14, No Cost to District (Paid by PTA)
- b. Conway Elementary 4th Grade Instructional Staff/Students, Field Trip to PNC Park-Pittsburgh, May 15, No Cost to District (Paid by PTA)
- c. Conway Elementary 2nd Grade Instructional Staff/Students, Field Trip to Duquesne Incline and Just Ducky Tours-Pittsburgh, May 15, No Cost to District (Paid by PTA)
- d. Big Knob Elementary 1st Grade Instructional Staff/Students, Field Trip to Children's Museum-Pittsburgh, May 19, No Cost to District (Paid by PTA)
- e. Joy Crouch, Big Knob Elementary 2nd Grade Teacher, Around the World Field Trip to University of Pittsburgh Nationality Rooms, May 22, No Cost to District (Target Field Trip Grant)
- f. Conway Elementary 3rd Grade Instructional Staff/Students, Field Trip to Carnegie Science Center-Pittsburgh, May 23, No Cost to District (Paid by PTA)
- g. Big Knob Elementary Kindergarten Instructional Staff/Students, Field Trip to Pittsburgh Zoo, May 23, No Cost to District (Paid by PTA)

EDUCATION (CONT'D):

- h. Conway Elementary Kindergarten/1st Grade Instructional Staff/Students, Field Trip to Wagon Trails Animal Park, Vienna, Ohio, June 2, No Cost to District (Paid by PTA)
 - i. Big Knob Elementary 2nd Grade Instructional Staff/Students, Field Trip to Carnegie Museum of Natural History, June 2, No Cost to District (Paid by PTA)
 - j. Big Knob Elementary 4th Grade Instructional Staff/Students, Field Trip to Camp-Kon-o-Kwee, Fombell, June 4, No Cost to District (Paid by PTA)
 - k. Craig Bohon, High School Spanish Teacher/Club Sponsor, Field Trip to Pittsburgh Pirates Baseball Game, May 23, No Cost to District
 - l. Beth Majors, High School Business/Technology Teacher, Veka Inc.-Fombell, May 12, No Cost to District (Will Use School Van)
- B. Approve List of June 2014 Graduates (See Folder)
- C. Consider Annual Request from:
- 1. High School Principal for Counselor Chris Bennett to Work Up to Twelve (12) Additional Days, As Needed and As Approved by Building Principal, to Complete High School Schedule and Special Projects for Summer Work (Budgeted) **(Administrative Report)**
 - 2. Middle School Principal for Counselors Susie Suleski and Randy Perkins to Work Up to Six (6) Additional Days Each During 2014-2015 School Year, As Needed and As Approved by Building Principal – Three (3) Days Prior to Start of School Year to Work on Schedules for New Incoming Students and Three (3) Days for Summer Work (Budgeted) **(Administrative Report)**
 - 3. Middle School Principal for Counselor Randy Perkins to Work Up to Six (6) Additional Special Project Days, As Needed and As Approved by Building Principal (Budgeted) **(Administrative Report)**
- D. Approve FMLA, According to Policy, for Kaylee Haggerty, High School Art Teacher, Effective Approximately October 6 thru November 30, 2014
- E. Approve FMLA (Intermittently), According to Policy, for Amy Nicely, Middle School 5th Grade Teacher, Effective Approximately April 15, 2014, thru April 14, 2015

EDUCATION (CONT'D):

- F. Approve Student Teacher Benjamin Painter, Geneva College – to be Placed With Terri Seltzer, Big Knob Elementary 2nd Grade Teacher, January 13 thru March 6, 2015; to be Placed With Erin Carnevale, Conway Elementary Special Education Teacher, March 16 thru May 1, 2015 **(Clearances on File)**
- G. Approve the Following for Extended School Year Scheduled for June 23 thru July 25, 2014:
 - 1. Chelsey Yaromey, 110 Hours of Academic Instruction @ \$30 Per Hour, Plus 5 Hours for Preparation/Documentation – Cost Not to Exceed \$3,450
 - 2. Kathleen Dames, 25 Hours of Speech and Language Therapy @ \$48 Per Hour, Plus 5 Hours for Preparation/Documentation – Cost Not to Exceed \$1,440
- H. Approve Renewal Agreement with MRS Physical Therapy for 2014-2015 School Year at a Rate of \$60 Per Hour Patient Care and \$60 Per Hour Non-Patient Care, Including IEP Meetings and Documentation (No Increase from Previous Year)
- I. Approve the Individuals With Disabilities Education Act (IDEA) Project Cooperative Agreement Renewal for 2014-2015 School Year With the BVIU for the Extended School Year Program and Purchase of Certain Specialized Instructional Materials
- J. Approve Adoption of Policies, Procedures and Use of Funds by School District as Part of the BVIU's Individuals with Disabilities Education Act (IDEA) Application
- K. Approve Multi-Year Renewal Agreement With AOT, Inc. for 2014-2017 School Years at a Fixed Three Year Rate of \$66 Per OTR/L Hour (Increase of \$1.75 Per Hour from Previous Year), Fixed Three Year Rate of \$56 Per COTA/L Hour (Increase of \$2.00 Per Hour from Previous Year), Plus \$.50 Per Hour Surcharge for Travel Within the District (No Increase from Previous Year)

OPERATIONS:

- A. **5-1-14:** Buildings & Grounds Director Monthly Report
- B. Approve Disposal of District Wide Unused Textbooks and/or Library Books for 2014-2015 School Year

OPERATIONS (CONT'D):

- C. Approve Disposal/Donation of Old Unusable Computers for 2014-2015 School Year (Details Will Be Provided at Monthly Board Meetings When Necessary)
- D. Accept Resignation of Sandy McFarland, Middle School Part-Time Food Service Employee, Effective May 13, 2014

FACILITIES MASTER PLAN:

- A. 5-1-14: Progress Update

EXTRA-CURRICULAR:

- A. 5-1-14: Athletic Director Monthly Report
- B. Accept Resignation of Debra Williamson as Drill Team Sponsor
- C. Approve Katie Gigl as Middle School Girls' Soccer Coach, Salary According to Contract (Reaffirming) (**Clearances on File**)
- D. Approve Creation of Annual Athletic Passes With Adult, Student and Family Pricing to be Adjusted Annually; 2014-2015 Rates are as Follows:
 - Adult - \$50
 - Student - \$20
 - Family - \$120
- E. Accept Donation of Salary of \$724.57 (March 14 thru June 30, 2014) from Bill Boggs, Strength and Conditioning Coach, to Purchase Equipment for High School Weight Room
- F. Accept Retirement of Vince Sinovic, Athletic Trainer, Effective June 30, 2014

POLICY:

- A. Approve Adoption of Policy Nos. 347, 447 and 547 - Workers' Compensation Transitional Return-to-Work Program
- B. Approve the Following Revised Board Policies:
 - 1. Policy No. 249 – Bullying/Cyberbullying
 - 2. Policy Nos. 333 and 433 – Professional Development
 - 3. Policy No. 806 – Child/Student Abuse
 - 4. Policy No. 810.2 – Transportation – Video/Audio Recording
 - 5. Policy No. 818 – Contracted Services
 - 6. Policy No. 822 – Automatic External Defibrillator

MEET AND DISCUSS:

Open